

MARYLAND STATE DEPARTMENT OF ASSESSMENTS AND TAXATION  
**APPLICATION FOR EXEMPTION CHURCHES, PARSONAGES, CONVENTS,  
 EDUCATIONAL BUILDINGS, AND CHURCH CEMETERIES**

To be filed with the Supervisor of Assessments in the appropriate local office; a list of offices is attached.

**Applications must be received no later than September 1 in order to have the exemption considered for the current tax levy. Applications received after September 1 will be considered for the next tax levy.**

This form seeks information for the purpose of a church exemption on the indicated property. Failure to provide this information will result in denial of your application. However, some of this information would be considered a "personal record" as defined in State Government Article, §10-624. Consequently, you have the statutory right to inspect your file and to file a written request to correct or amend any information you believe to be inaccurate or incomplete. Additionally, personal information provided to the State Department of Assessments and Taxation is not generally available for public review. However, this information is available to officers of the State, county or municipality in their official capacity and to taxing officials of any State or the federal government, as provided by statute. Additionally, if your property would be used by the State Department of Assessments and Taxation as a comparable for purposes of establishing the value of another property in a hearing before the Maryland Tax Court, the requested information, or a portion thereof, may have to be provided to the owner of that other property.

Full name of titled owner: \_\_\_\_\_

Address of property: \_\_\_\_\_

Location and Description of Property		Account Number:		
Baltimore City	Ward:	Section:	Block:	Lot:
County:	District:	Map:	Block:	Parcel:

Subdivision: \_\_\_\_\_

Description: \_\_\_\_\_

Date Acquired: \_\_\_\_\_ Deed Reference: \_\_\_\_\_

1. Below, explain in sufficient detail the type and use of the property, land and buildings:  
 \_\_\_\_\_  
 \_\_\_\_\_

2. Is any part of this property rented? Yes [ ] No [ ] If yes, to whom?  
 Name: \_\_\_\_\_ What is the estimated annual rent? \_\_\_\_\_

3. Does this organization own any adjoining Real Property? Yes [ ] No [ ]

***I declare under the penalties of perjury, pursuant to Section 1-201, Tax Property Article, of the Annotated Code of Maryland, that this return (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is a true, correct and complete return.***

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Complete Address: \_\_\_\_\_

THIS APPLICATION IS NOT OPEN FOR PUBLIC INSPECTION  
 (FOR ASSESSMENT OFFICE USE ONLY)

Comments: \_\_\_\_\_  
 \_\_\_\_\_

New Application [ ]	Re-Application [ ]	Code No.
Approved [ ]	Disapproved [ ]	Effective
Land	Improvements	Total

Supervisor's Signature \_\_\_\_\_ Date \_\_\_\_\_