

MARYLAND STATE DEPARTMENT OF ASSESSMENTS AND TAXATION
GOLF COURSE QUESTIONNAIRE

INCOME QUESTIONNAIRE FOR THE 36 MONTHS FROM: 2016 TO 2018

| | |
|-------------------------------|-----------------------------|
| NAME AND LOCATION OF PROPERTY | OWNER AND ADDRESS OF RECORD |
| | |
| | |

CHECK COURSE CHARACTERISTICS:

() DRIVING RANGE () PRACTICE GREEN () CART PATHS () CLUB HOUSE () PRO SHOP () USGA SANCTIONED

#TEES/HOLE _____ TYPE OF GRASS _____ WIDTH OF FAIRWAYS _____

WATER SOURCE _____ TYPE OF IRRIGATION _____

WATER HAZARDS _____ LONGEST YARDAGE _____ PAR _____ SLOPE _____

NUMBER OF MEMBERS _____ INITIATION FEE _____ FOR NEW MEMBERS _____ ARE FEES REFUNDABLE? _____

NUMBER OF HOLES _____ RATES PER ROUND (INCL. CART): WEEKDAY _____ WEEKEND _____ TWILIGHT _____ 9 HOLE _____

| | <u>2016</u> | <u>2017</u> | <u>2018</u> |
|------------------------------|-------------|-------------|-------------|
| NUMBER OF ROUNDS PLAYED | # _____ | # _____ | # _____ |
| <u>ANNUAL INCOME:</u> | | | |
| MEMBERSHIP FEES | \$ _____ | \$ _____ | \$ _____ |
| GREENS FEES | \$ _____ | \$ _____ | \$ _____ |
| CART RENTAL | \$ _____ | \$ _____ | \$ _____ |
| FOOD | \$ _____ | \$ _____ | \$ _____ |
| BEVERAGE | \$ _____ | \$ _____ | \$ _____ |
| PRO SHOP | \$ _____ | \$ _____ | \$ _____ |
| PRACTICE FACILITIES | \$ _____ | \$ _____ | \$ _____ |
| OTHER INCOME | \$ _____ | \$ _____ | \$ _____ |
| TOTAL | \$ _____ | \$ _____ | \$ _____ |
| <u>EXPENSES:</u> | | | |
| <u>COST OF GOODS SOLD:</u> | | | |
| FOOD | \$ _____ | \$ _____ | \$ _____ |
| BEVERAGE | \$ _____ | \$ _____ | \$ _____ |
| PRO SHOP | \$ _____ | \$ _____ | \$ _____ |
| CART EXPENSE | \$ _____ | \$ _____ | \$ _____ |
| PRACTICE FAC. EXP. | \$ _____ | \$ _____ | \$ _____ |
| <u>GENERAL EXPENSES:</u> | | | |
| PAYROLL | \$ _____ | \$ _____ | \$ _____ |
| PAYROLL TAXES | \$ _____ | \$ _____ | \$ _____ |
| MARKETING | \$ _____ | \$ _____ | \$ _____ |
| MANAGEMENT FEE | \$ _____ | \$ _____ | \$ _____ |
| ADMINISTRATIVE | \$ _____ | \$ _____ | \$ _____ |
| INSURANCE | \$ _____ | \$ _____ | \$ _____ |
| COURSE MAINTENANCE | \$ _____ | \$ _____ | \$ _____ |
| BUILDING REPAIRS | \$ _____ | \$ _____ | \$ _____ |
| ELECTRICITY | \$ _____ | \$ _____ | \$ _____ |
| AMUSEMENT TAX | \$ _____ | \$ _____ | \$ _____ |
| WATER/SEWER | \$ _____ | \$ _____ | \$ _____ |
| MISC. EXPENSES | \$ _____ | \$ _____ | \$ _____ |
| TOTAL EXPENSES: | \$ _____ | \$ _____ | \$ _____ |
| <u>NET OPERATING INCOME:</u> | | | |
| REAL ESTATE TAXES | \$ _____ | \$ _____ | \$ _____ |
| MORTGAGE PAYMENTS | \$ _____ | \$ _____ | \$ _____ |
| BUILDING DEPRECIATION | \$ _____ | \$ _____ | \$ _____ |
| RESERVES FOR REPLACEMENT | \$ _____ | \$ _____ | \$ _____ |
| CAPITAL EXPENDITURES (LIST) | \$ _____ | \$ _____ | \$ _____ |

MORTGAGE / SALES INFORMATION:

1. IS THERE A CURRENT MORTGAGE ON THIS PROPERTY? () YES () NO

2. IF YES, PLEASE PROVIDE THE FOLLOWING DATA:

NAME OF MORTGAGE _____ MORTGAGE AMOUNT _____

INTEREST RATE _____ TERM OF MORTGAGE _____ DATE 1ST PAYMENT _____ MONTHLY PAYMENT _____

3. PLEASE PROVIDE: DATE PURCHASED: _____ CONSIDERATION: _____

4. IS THERE A CONTROLLING LEASE OR MANAGEMENT AGREEMENT? IF SO, PLEASE SUMMARIZE THE TERMS AND CONDITIONS OF AGREEMENT TYPE:

() SALE-LEASEBACK () LEASE () MANAGEMENT () OTHER

LESSEE OR MANAGEMENT CO. _____

DATE: _____ TERM: _____ FEE: _____

I DECLARE, UNDER THE PENALTIES OF PERJURY, THAT THE CONTENTS OF THIS FORM AND ALL THE ACCOMPANYING SCHEDULES AND STATEMENTS HAVE BEEN EXAMINED BY ME AND ARE TRUE, CORRECT, AND COMPLETE TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

OWNER'S SIGNATURE _____ TITLE OF SIGNER _____

DATE _____ PRINT/TYPE NAME OF SIGNER _____ PHONE NUMBER _____

Submit to the appropriate assessment office where the property is located. A list of offices is attached.

MARYLAND STATE DEPARTMENT OF ASSESSMENTS & TAXATION
REAL PROPERTY DIVISION
 Listed below are the **mailing addresses** for local assessment offices

| ASSESSMENT OFFICE MAILING ADDRESSES | PHONE | FAX | EMAIL |
|--|----------------|----------------|----------------------------|
| Allegany County Assessments 112 Baltimore Street, 3rd Floor, Cumberland, MD 21502 | (301) 777-2108 | (301) 777-2052 | sdat.alle@maryland.gov |
| Anne Arundel County Assessments 45 Calvert St., 3rd Floor, Annapolis, MD 21401 | (410) 974-5709 | (410) 974-5738 | sdat.aa@maryland.gov |
| Baltimore City Assessments Wm. Donald Schaefer Tower, 6 Saint Paul Street, 11th Floor, Baltimore, MD 21202 | (410) 767-8250 | (410) 333-4626 | sdat.baltcity@maryland.gov |
| Baltimore County Assessments Hampton Plaza, 300 E Joppa Road, Suite 602, Towson, MD 21286 | (410) 512-4900 | (410) 321-4148 | sdat.blco@maryland.gov |
| Calvert County Assessments State Office Bldg. 200 Duke Street, Room 1200, Prince Frederick, MD 20678 | (443) 550-6840 | (443) 550-6850 | sdat.calv@maryland.gov |
| Caroline County Assessments Denton Multi-Service Center, 207 South 3rd St, Denton, MD 21629 | (410) 819-4450 | (410) 819-4441 | sdat.crln@maryland.gov |
| Carroll County Assessments 15 E Main Street, Suite 229, Westminster, MD 21157 | (410) 857-0600 | (410) 857-0128 | sdat.carl@maryland.gov |
| Cecil County Assessments District Court Multi-Service Center, 170 East Main Street, Elkton, MD 21921 | (410) 996-2760 | (410) 996-2770 | sdat.cec@maryland.gov |
| Charles County Assessments Southern Maryland Trade Center, 101 Catalpa Drive Suite 101A, LaPlata, MD 20646 | (301) 932-2440 | (301) 932-2189 | sdat.char@maryland.gov |
| Dorchester County Assessments 501 Court Lane, PO Box 488, Cambridge, MD 21613 | (410) 228-3380 | (410) 228-3704 | sdat.dor@maryland.gov |
| Frederick County Assessments 5310 Spectrum Dr, Suite E, Frederick, MD 21703 | (301) 815-5350 | (301) 663-8941 | sdat.fred@maryland.gov |
| Garret County Assessments County Courthouse 317 East Alder St., Room 106, PO BOX 388, Oakland, MD 21550 | (301) 334-1950 | (301) 334-5018 | sdat.gar@maryland.gov |
| Harford County Assessments Mary E.W. Risteau District Court Multi-Service Center, 2 South Bond Street, Suite 400, Belair, MD 21014 | (410) 836-4800 | (410) 838-5914 | sdat.harf@maryland.gov |
| Howard County Assessments District Court Multi-Service Center, 3451 Court House Dr, Ellicott City, MD 21043 | (410) 480-7940 | (410) 480-7960 | sdat.how@maryland.gov |
| Kent County Assessments 114-A Lynchburg Street, Chestertown, MD 21620 | (410) 778-1410 | (410) 778-1525 | sdat.kentco@maryland.gov |
| Montgomery County Assessments 30 W. Gude Drive, Suite 400, Rockville MD 20850 | (240) 314-4510 | (301)424-3864 | sdat.mont@maryland.gov |
| Prince George's County Assessments 14735 Main Street, Suite 354B, Upper Marlboro, MD 20772 | (301) 952-2500 | (301) 952-2955 | sdat.princeg@maryland.gov |
| Queen Anne's County Assessments Carter M. Hickman District Court Multi-Service Center, 120 Broadway Suite 7, Centreville, MD 21617 | (410) 819-4160 | (410) 819-4170 | sdat.qaco@maryland.gov |
| St Mary's County Assessments Carter Building, 23110 Leonard Hall Drive, Room 2059, PO Box 1509 Leonardtown, MD 20650 | (301) 880-2900 | (301)475-4856 | sdat.stm@maryland.gov |
| Somerset County Assessments 11545 Somerset Avenue, Princess Anne, MD 21853 | (410) 651-0868 | (410) 651-1995 | sdat.som@maryland.gov |
| Talbot County Assessments 29466 Pintail Drive, Suite 12, Easton, MD 21601 | (410) 819-5920 | (410) 822-0048 | sdat.talb@maryland.gov |
| Washington County Assessments 3 Public Square, Hagerstown, MD 21740 | (301) 791-3050 | (301) 791-2925 | sdat.wash@maryland.gov |
| Wicomico County Assessments Salisbury District Court Multi-Service Center, 201 Baptist Street, Box 8 Salisbury, MD 21801 | (410) 713-3560 | (410) 713-3570 | sdat.wic@maryland.gov |
| Worcester County Assessments One West Market Street, Rm. 1202, Snow Hill, MD 21863 | (410) 632-1196 | (410) 632-1366 | sdat.wor@maryland.gov |

**ALL ASSESSMENT OFFICES ARE OPEN MONDAY - FRIDAY 8:00 AM – 4:30 PM,
 EXCEPT BALTIMORE CITY WHICH IS OPEN 8:00 AM – 5:00 PM**

For a complete list of office locations visit <http://dat.maryland.gov/realproperty/Pages/Maryland-Assessment-Offices.aspx>

Revised: 8/20/18